

Village of College Corner, Ohio  
Special Council Meeting Minutes  
December 29, 2023

**Opening:**

The special meeting of the Council of the Village of College Corner, Ohio was called to order at 8:32a.m. on December 29, 2023.

**Present:**

Roll Call: William Bake, Wes Cedar, Mike Ruther and Brian Toothman  
Others: Mayor Jackson, Jennifer Woods and Mike Sims. See attached sign-in sheet.

**A. Agenda**

There was an agenda distributed prior to the meeting.

**B. Approval of Minutes/Bill**

Mr. Bake moved to approve the minutes for the regular meeting on December 21, 2023, as presented. Mr. Ruther seconded the motion. Vote: 4:0 in favor. Motion carried. Mr. Bake moved to approve the minutes of the special meeting on December 29, 2023. Mr. Cedar seconded the motion. Vote: 4:0 in favor. Motion carried. Mr. Ruther moved to approve the bills for December 2023. Mr. Bake seconded the motion. Vote: 4:0 in favor. Motion carried.

**C. New Business/ Old Business/Continual Reports**

**NEW BUSINESS**

Resolution 2023 L was read by Ms. Woods. Mr. Ruther moved to accept and approve Resolution 2023 L. Mr. Bake seconded the motion. Vote: 4:0 in favor. Motion carried.

Ms. Woods read Ordinance 2023 J in its entirety and by title three times. Mr. Bake moved to adopt and accept Ordinance 2023 J. Mr. Toothman seconded the motion. Vote: 4:0 in favor. Motion carried. Ms. Woods stated a list of Resolutions and Ordinances for 2023 will be attached.

Ms. Woods notified the Council of the Town of West College Corner sent a copy of a new ordinance to not bill sewer for vacant properties. The ordinance is vague. The Village Administrator has asked to discuss the ordinance with the Town Council as they will need to provide a list of properties not to bill and when to reinstate for billing of sewer. The Council agreed this ordinance is vague and the billing of the sewer can be done by the Town of West College Corner if that is the resolution to any of the issues.

Mr. Ruther moved to have Streets and Maintenance under the direction and supervision of the Village Administrator. Mr. Bake seconded the motion. Vote: 4:0 in favor. Motion carried.

Ms. Woods reported the IRS business mileage rate for 2024 is \$.67 per mile.

Mr. Bake moved that all communication to the attorney is to go through the Village Administrator and/or the Fiscal Officer as well as they are the contacts for all contracts and agreements and access to bank accounts. Mr. Cedar seconded the motion. Vote: 4:0 in favor. Motion carried.

Mr. Bake moved to have the Village Administrator and Fiscal Officer coordinate and maintain calendars, all schedules but not limited to billing schedules, testing schedules, closure schedules and schedules

including time off. Mr. Ruther seconded the motion. Vote: 4:0 in favor. Motion passed. Mr. Ruther stated he felt this should all be implied with the two positions and their responsibilities.

Ms. Woods had previously reported to the Council the annual conference she will attend will be in person in 2024, the online option is not available. The Council is aware of the conference and the expenses of the room, food, mileage, parking and the conference. The estimated cost of the conference is \$250.00, and the hotel is \$350.00 plus food, parking and mileage.

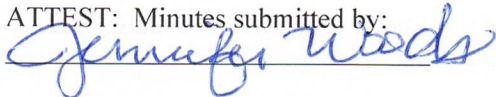
Mr. Sims passed out a Year End Report for the Village of College Corner Water and Sewer. The letter to notify Village residents of the increase has been prepared and passed out, Mr. Ruther stated the Council should sign the letter as well as the Mayor. A reminder was discussed that the Village Administrator handles all issues with water and sewer, the meetings of Council are not for water and sewer issues, they can be directed to make an appointment with the Village Administrator. Mr. Cedar stated this has been the proper channel for several years to meet with the Village Administrator and prior to that they met with the BPA President.

The Council and Village Administrator individually thanked Mayor James Jackson for all the years of service to the Village of College Corner and so many projects are still in the works and happening that were developed under his leadership.

#### **Adjournment**

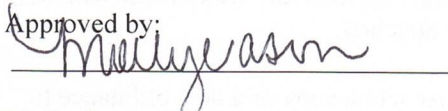
Mr. Cedar moved to adjourn the meeting with great sadness at 9:31 a.m. Mr. Bake reluctantly seconded the motion. Vote: 4:0 in favor. Motion carried. Next regular meeting is scheduled for January 11, 2024, at 8:30a.m.

ATTEST: Minutes submitted by:



Jennifer Woods, Fiscal Officer

Approved by:



Molly Cason, Mayor