

Village of College Corner, Ohio
Council Meeting Minutes
December 14, 2023

Opening:

The regular meeting of the Council of the Village of College Corner, Ohio was called to order at 8:38a.m. on December 14, 2023.

Present:

Roll Call: William Bake, Wes Cedar, Mike Ruther, Josh Hankins (entered the meeting at 8:47am) and Brian Toothman
Others: Mayor Jackson, Jennifer Woods and Mike Sims. See attached sign-in sheet

A. Agenda

There was an agenda distributed prior to the meeting.

B. Approval of Minutes/Bill

Mr. Ruther moved to approve the minutes for the regular meeting on November 9, 2023 as presented. Mr. Bake seconded the motion. Vote: 4:0 in favor. Motion carried. Mr. Ruther moved to approve the bills for November 2023. Mr. Bake seconded the motion. Vote: 4:0 in favor. Motion carried.

C. New Business/ Old Business/Continual Reports

NEW BUSINESS

Donnie Jackson informed the Council he was there to answer any questions about the Butler County Mitigation Plan. Ms. Woods stated the Director had emailed her and is planning to attend a meeting to discuss the plan.

Ordinance 2023 C was read in its entirety including the title and then by title three times. Mr. Bake moved to adopt Ordinance 2023 C. Mr. Cedar seconded the motion. Vote: 4:0 in favor. Motion carried.

Ordinance 2023 E was read in its entirety including the title and then by title three times. Mr. Bake moved to adopt Ordinance 2023 E. Mr. Cedar seconded the motion. Vote: 4:0 in favor. Motion carried. Ms. Woods will notify Charter and Alta Fiber.

Ordinance 2023 H was read in its entirety including the title and then by title three times. Mr. Ruther moved to adopt Ordinance 2023 H. Mr. Bake seconded the motion. Vote: 4 in favor. Mr. Hankins abstained as he entered the meeting at 8:47a.m. as the vote was being taken. Motion carried.

Resolution 2023 I was read in its entirety. Mr. Cedar moved to accept and adopt Resolution 2023 I. Mr. Bake seconded the motion. Vote: 5:0 in favor. Ms. Woods will create the account codes.

Ms. Woods announced the grant for the Paxton Ditch has been funded and the project is to begin in 2024. The amount requested for the grant was \$152,149.00. Mr. Cedar thanked Ms. Woods and Mr. Sims for their continuous work and effort to obtain this grant. Resolution 2023 J was read in its entirety. Mr. Bake moved to accept and adopt Resolution 2023 J. Mr. Hankins seconded the motion. Vote: 5:0 in favor. Motion carried. Ms. Woods will create the account codes.

Resolution 2023 K was read in its entirety. Mr. Bake moved to accept and adopt Resolution 2023 K with the amendment the Village maintains the storm sewers inside the Village of College Corner. Mr. Toothman seconded the motion. Vote: 5:0 in favor. Motion carried. Ms. Woods will send the mitigation plan with the amendment to the Director of Butler County Emergency Management Agency.

Mr. Bake moved the Fiscal Officer can sign the agreement for Regional Income Tax Agency (RITA). Mr. Cedar seconded the motion. Vote: 5:0 in favor. Motion carried.

Old Business

Working on the procedures and policies to enforce property maintenance issues.

Continual Reports

Property Updates- Mr. Cedar reported that 106 County Line has no signs of improvement and will take another tour on the streets to begin taking notes of other properties that have been mentioned to him.

Street Commissioner- the leaf collection went well the leaf box was removed and stored and the truck is in the garage.

Village Administrator- updates were give all aspects of the water and sewer operation. There was a leak on Shideler Street and it has been repaired. Ms. Woods received notice the funds for the Preble, Butler, Franklin Street project have been deposited. Ms. Woods received notice from Southwest Regional Water District the rates are increasing by 4.5%. The rates are expected to increase annually. Mr. Sims will present the rate information later in the meeting. Mr. Sims reported we still have grant applications out for Walnut Street in Butler County and continuing for funding for drainage and paving for Walnut, Ridenour and Vine in Preble County. Mr. Sims explained there was an inspection of the reservoirs in 2016 and nothing was done with the findings which led ODNR to require the repairs to be done. There is an agreement in the amount of \$19,800.00 with JWCI for engineering and professional services to complete the required upgrades and repairs to the reservoirs. Mr. Ruther moved to accept and approve the agreement in the amount of \$19,800.00 with JWCI for engineering and professional services for the reservoirs. Mr. Bake seconded the motion. Vote: 5:0 in favor. Motion carried.

Executive Session

Mr. Ruther moved to enter executive session at 9:25a.m. for the purpose of, to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the employee, official, licensee, or regulated individual requests a public hearing by division (G)(1) of section 121.22 of the Revised Code. Mr. Cedar seconded the motion. Vote: 5:0 in favor. Roll call was performed and all members were present as well as Mr. Sims and Ms. Woods. Mr. Cedar moved to exit executive session and return to public session at 10:06a.m. Mr. Ruther seconded the motion. Vote: 5:0 in favor. Motion carried. Roll call was performed and all members were present as well as Mr. Sims and Ms. Woods.

Ordinance 2023 D was read in its entirety including the title and then by title three times. Mr. Bake moved to adopt Ordinance 2023 D. Mr. Cedar seconded the motion. Vote: 5:0 in favor. Motion carried.

Ordinance 2023 F was read in its entirety including by the title and then by title three times. Mr. Hankins moved to adopt Ordinance 2023 F. Mr. Bake seconded the motion. Vote: 5:0 in favor. Motion carried. Ordinance 2023 G was read in its entirety including the title and then by title three times. Mr. Bake moved to adopt Ordinance 2023 G. Mr. Hankins seconded the motion. Vote: 5:0 in favor. Motion carried.

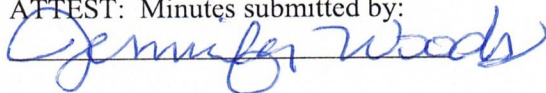
Ms. Woods explained there will be a major upgrade to the utility billing system within the next couple years. There will be a more streamlined approach on printing the bills and notices on the bills as well as capability to change rates. It will become a cloud-based program and eventually they will no longer support the version that we use today, with that there will be a cost which is anticipated to be a large cost to upgrade. Ms. Woods reported the end of the year training for UAN was a long training with many more changes and requirements. Ms. Woods will participate in the Ohio BWC end of year training. Ms. Woods reported she participated in the Mt. Vernon Project and it is not a worthy training. Ms. Woods reported the doors have remained locked while she is working in the office. The Council agreed the doors are to remain locked when someone is there working. Ms. Woods presented an inventory list of items that she has purchased personally and the Council signed off on the list of items as they belong to her and can be removed from the premises. Ms. Woods asked to be able to sell the gray truck and snow plow equipment when she can advertise it properly. Mr. Bake moved to allow the gray truck and snow plow equipment to be advertised to be sold. Mr. Cedar seconded the motion. Vote: 5:0 in favor. Motion carried. Ms. Woods asked to advertise for an office assistant until the position is filled. Mr. Hankins moved to post the opening for and Office Assistant, until the position is filled. Mr. Bake seconded the motion. Vote: 5:0 in favor. Motion carried. Ms. Woods presented the Legal Services Agreement with Bricker Graydon LLP for 2024-2025. Mr. Ruther moved to approve and accept the legal services agreement with Bricker Graydon LLP for 2024-2025. Mr. Cedar seconded the motion. Vote: 5:0 in favor. Motion carried. The Council will have an end of the year meeting on December 29, 2023 at 8:30a.m. If there needs to be a special meeting for the RITA agreement, the Council will meet on December 21, 2023 at 8:30a.m. Mr. Toothman left the meeting at 10.36a.m.

Mayor Jackson thanked the Council and Mr. Sims and Ms. Woods for their hard work the past few years and the constant vision on the goals to move forward.

Adjournment

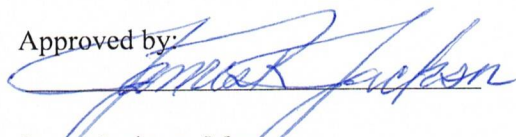
Mr. Hankins moved to adjourn the meeting at 10:42. a.m. Mr. Cedar seconded the motion. Vote: 4:0 in favor. Motion carried. Next regular meeting is scheduled for January 11, 2024 at 8:30a.m.

ATTEST: Minutes submitted by:



Jennifer Woods, Fiscal Officer

Approved by:



James Jackson, Mayor