

Village of College Corner, Ohio
Council Meeting Minutes
November 10, 2022

Opening:

The regular meeting of the Council of the Village of College Corner, Ohio was called to order at 8:32a.m. on November 10, 2022.

Present:

Roll Call: William Bake, Mike Ruther, Josh Hankins and Wes Cedar. Brian Toothman- (absent).

Others: Mayor Jackson, Jennifer Woods, Mike Sims, Jan Jewell, Kim Shann and Ms. Combs-Valerio. Sign-in sheet attached.

A. Agenda

There was an agenda distributed prior to the meeting.

B. Approval of Minutes/Bill

Mr. Ruther moved to approve the minutes for the meeting on October 13, 2022 as presented. Mr. Bake seconded the motion. Vote: 4:0 in favor. Motion carried. Mr. Ruther moved to approve the report for the Inter-Local meeting on October 17, 2022. Mr. Bake seconded the motion. Vote: 4:0 in favor. Motion carried. The official minutes are produced by the Town of West College Corner as this is their meeting and the Village did not have a quorum in attendance. The official minutes will be on the website for the Village of College Corner for all to review. Mr. Ruther moved to approve the bills for October 2022. Mr. Bake seconded the motion. Vote: 4:0 in favor. Motion carried.

C. New Business/ Old Business/Continual Reports

NEW BUSINESS

Grant- Internal Controls Policy- Mr. Cedar moved to approve the Internal Controls Policy. Mr. Bake seconded the motion. Vote: 4:0 in favor. Motion carried. Ms. Woods will get the policy to the engineering consultant to submit to Butler County as they have required the policy for the upcoming grant. Ms. Woods explained several policies were combined into one document to satisfy the requirement and it will be beneficial to the Village in the future. Mr. Ruther stated he liked the policy and it was well put together.

Old Business

Ordinance 2022 C was read by the title by Ms. Woods. The ordinance is to allow Charter to up the percentage the Village receives from 3% to 5%. This was the third and final reading. Mr. Bake moved to adopt Ordinance 2022 C. Mr. Cedar seconded the motion. Vote: 3:1 in favor. Mr. Ruther voted no.

Leases- Ms. Combs-Valerio reported the lease for Persinger will be done very soon. She wanted to verify how the Council wanted to address both parcels. Ms. Combs-Valerio will send the lease to Mr. Persinger and verify all is acceptable and the Council will get a copy as well. The lease can then be signed.

Property updates- Mr. Cedar stated 110 Main Street has been cleaned up and 200 Monfort is starting to get junky again. There have been some complaints on other properties and he will get out and access them soon.

Fire Contract- Ms. Combs-Valerio will contact the fire department and address the modifications the Council desires.

Records Retention- Ms. Combs-Valerio stated the Village has a policy and she provided potential modifications for review. Ms. Combs-Valerio will send out the information for Council to review again. Ms. Combs-Valerio is working on and unclaimed funds policy as well.

Ms. Combs-Valerio will be working on the Citation Forms and Policies for the property maintenance. Ms. Combs-Valerio will also codify the property maintenance ordinance and the golf cart ordinance, so they can be enforced and have citations issued. Mr. Hankins provided Ms. Combs-Valerio the section of the codified ordinances where she should place the new ordinances, using the same section.

Building and Zoning- Council will discuss further and determine if the Council will become the Planning Commission as well as what county will oversee the building permits. Ms. Combs-Valerio will reach out to the Prosecutor's Office of Preble County to find out when the new housing premise is expected to be available.

Mr. Bake stated there seems to be an interest in the bank account total for the Village and asked if the water and sewer funds can be separated out. The Mayor reported they cannot be separated out. Ms. Woods explained they are all combined into one bank account. There is a \$526,750 grant currently passing through the bank account and there will be another one soon in the amount of nearly \$750,000. The Village will also be preparing for huge expenses in the future, such as painting of the water tower and the maintenance of the water tower. The current estimate is that will cost around \$400k and those costs could rise as we have seen every cost rising over the past year. The Village will be proactive in preparing for expenses and the bank account will reflect that, it does not mean that money is just available to spend on anything. There are specific purposes and just like individuals have to budget for short-term and long-term expenses, the Village does as well.

Continual Reports

Street Commissioner- leaf pickup is underway. The members of Council complimented how prompt the leaf pickup has been in the Village. The next project will be getting the truck prepared for winter and the snow removal.

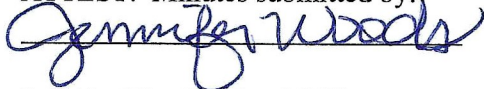
Village Administrator- updates were give all aspects of the water and sewer operation. The meter reading system is in and has already proven to be very beneficial. The first week seven leaks were detected for consumers, which allowed them to get them repaired quickly. The water loss is around 8% which is the lowest it has ever been. There will be a consumer portal called Eye on Water which will allow the consumer to create an online account and they can monitor their usage. The Village Council and staff will be preparing how to get the information to the consumers once they are more familiar with the system. The EPA exercise session will need to be rescheduled.

Jan Jewell asked to speak and the Mayor approved. Jan Jewell lives near Buck Paxton Road on Camden-College Corner Road. She gave her history of living there and history of her family. She was asking the Council to please provide information why Ryan Jones is no longer the Deputy as she has heard numerous versions of what happened. Jan Jewell reported that Ryan Jones would often come to her house and check on her for a fair amount of time as well as check on her property when she was not home. She does not feel that is happening now and is concerned why the new Deputy is not doing that as well as not seen. She was informed the newly assigned Deputy is on leave. Jan was also not aware that the contract Deputy was for inside the corporation limits as she lives a few miles out in the country. Jan expressed her sadness for all that has transpired against people and families as a result of this decision. Jan recommended the entire community vote the next time there is to be a replacement of the Deputy. Ms. Shann, from the audience, spoke up to let Jan know that it is time to move on and the Council made their decision and the Village needs to heal and move on with the newly assigned Deputy.

ADJOURNMENT

Meeting was adjourned at 9:26a.m. Mr. Bake moved to adjourn. Mr. Hankins seconded the motion. Vote: 4:0 in favor. Motion carried. The next regular Council Meeting will be December 8, 2022 at 8:30a.m.

ATTEST: Minutes submitted by:



Jennifer Woods, Fiscal Officer

Approved by:



James Jackson, Mayor